

## REQUEST FOR PROPOSALS

NUMBER	(IUL)7-ADMN/1/2017/36
PUBLICATION DATE	4 July 2017
PRE-BID MEETING	None
BID SUBMISSION DATE	11 July 2017, 1400Hrs
BID SUBMISSION ADDRESS	Auditor General's Office, 1st Floor, Ghaazee Building, Ameeru Ahmed Magu, Male, Republic of Maldives.

### **Section 1: Instruction to Bidders**

- 1.1 The Auditor General's Office is accepting bids for supply (and configuration) of items stated in Section 2 of this RFP.
- 1.2 The bidders must submit the proposals for all of the items.
- 1.3 Bidders must submit a copy of the Company registration certificate, a copy of MIRA registration certificate and a copy of the Tax Clearance Report from MIRA.
- 1.4 No part of the tender document shall be written in hand.
- 1.5 The prices should be quoted inclusive of all taxes and in Maldivian Currency (MVR).
- 1.6 The tenders will be opened on the date and time indicated in the RFP, in the presence of all bidders.
- 1.7 Bidders are required to study all instructions and requirements carefully, and submit the proposals with the detailed specifications of all items. Failure to furnish all information required in the tender document may result in the rejection of the bid.
- 1.8 The delivery period and quotation validity period for all items should be stated **days**. Details of the warranty periods should be given in **years**.
- 1.9 Details of the evaluation criteria (for all items) are given in the Section 3 of this RFP.
- 1.10 Questions regarding this RFP must be directed to the following three email addresses. All communications will be made only via email, and no clarifications will be made verbally, after the pre bid meeting. All replies from AGO will be forwarded to all the parties who attend the pre bid meeting.  
[nishwa@audit.gov.mv](mailto:nishwa@audit.gov.mv); [zabeen@audit.gov.mv](mailto:zabeen@audit.gov.mv); [shaheed@audit.gov.mv](mailto:shaheed@audit.gov.mv);

## Section 2: Technical Specifications

<b>Item #: 1</b>	<b>Kaspersky Security Center and client Licence Renewal V10.2.434</b>
<b>Quantity</b>	<b>150</b>
<b>10</b>	<b>Windows Server 2012R2</b>
<b>140</b>	<b>Desktops/laptops windows 7 and windows 10</b>

## Section 3: Evaluation Criteria

*Below are the Evaluation Criteria for all items.*

- Price (100%)
  - Each bidder's price is used to identify their relative positions on a 0 - 100 price scale. This is done by allocating the lowest priced bid 100 points and calculating the remaining bidder's scores in relation to this scale.
  - Price will be considered for the whole commitment period, including installation charges and monthly rentals for the three years, or any other charges that may incur.
  - Price percentage =  $100 \times (\text{lowest price} / \text{bid price})$